

MINUTES

BURLINGTON-GRAHAM URBAN AREA TECHNICAL COORDINATING COMMITTEE TUESDAY, JANUARY 15, 2019 9AM

AMENDED MINUTES, APRIL 1, 2019, CARLEY MAYNARD

<u>MEMBERS PRESENT</u>	<u>BGMPO STAFF PRESENT</u>
Sean Tencer, Haw River	Wannetta Mallette
Montrena Hadley, Mebane	Carley Maynard
Ralph Gilliam, ACTA	
Ben York, Village of Alamance	<u>NCDOT STAFF PRESENT</u>
Brandon Parker, Gibsonville	Mike Mills, NCDOT Division 7
Nishith Trivedi, Orange County	Tamara Njegovan, NCDOT Division 7
Cy Stober, Mebane (Vice Chair)	Hemang Surti, NCDOT-TPD
Pam Graham, Elon	Joe Geigle, FHWA
Amy Nelson, Burlington	
Nolan Kirkman, Burlington	<u>OTHERS PRESENT</u>
Mike Nunn, Burlington	Auriel Cowan, Green Level
Nathan Page, Graham (Chair)	Troy King, AWCK Inc
	Mark Kirstner, PART

Call to Order

Chairman Mike Nunn called the January 15, 2019 TCC meeting to order at 9:00am and introduced all members and guests. No changes to the Agenda were made. Chairman Nunn asked if there were any speakers from the floor. As there were no speakers; no public comments were made.

Approval of Minutes from October 16, 2018 TCC Meeting

Chairman Nunn asked for an approval of the October 16, 2018 TCC meeting minutes. Vice Chair Nathan Page made a motion to approve the October 16, 2018 meeting minutes. Cy Stober seconded the motion and all of TCC voted in approval.

TCC Officers for 2017

Chairman Nunn announced that per TCC bylaws, the TCC elects a Chair and a Vice Chair the beginning of each calendar year and turned over the election of officers to Wannetta Mallette. Nominations were then opened for both offices for 2019 - 2020. Cy Stober made a motion to elect Vice Chairman Page for the office of TCC Chairman. Sean Tencer seconded the motion and all of TCC voted in favor. Nishith Trivedi made

the motion to elect Cy Stober for the office of TCC Vice Chairman. Michael Nunn seconded the motion and all of TCC voted in favor. Thereafter, the newly elected Chairman Page presided over the meeting.

Triangle Region Air Quality Conformity

Ms. Mallette informed the TCC that the Triangle Region is required to demonstrate air quality conformity in their MTPs and TIPs. Last August, the TAC approved the conformity determination resolution pending completion of the draft Air Quality Conformity Determination (AQCD) Report and public meeting. The full draft report was posted on the BGMPO website. The release of the draft report was delayed to November 28 and the public review period extended to January 16, 2019. Ms. Mallette explained that due to the delay, staff is recommending TCC approval of a new resolution.

Mr. Trivedi informed the TCC of the recent Federal Lawsuit requiring MPOs and RPOs to update and meet new standards. Ms. Pam Graham made a motion for the TCC to recommend the TAC adopt the resolution. Vice Chair Stober seconded the motion and all of TCC voted in approval.

BGMPO FY 2019 - 2020 Unified Planning Work Program

Ms. Mallette explained the Unified Planning Work Program (UPWP) for the Burlington-Graham Metropolitan Planning Area is an annual work plan that outlines all major transportation planning and related activities within the BGMPO Study Area for the upcoming fiscal year (July 1, 2019 - June 30, 2020). The UPWP budget includes the development of the 2045 MTP update and staff work associated with the development of the NCDOT CTP. Ms. Mallette further explained that the MPO will expand its traffic count program and data analysis to include most of the intersections and interchanges in the region. The MPO will partner with PART to collect detailed travel data (part of the Household Survey) and the development of the Phase III Freight Study. While it is the mission of the BGMPO to complete work planned within a program year, task elements may span fiscal years and therefore are carried forward into subsequent work programs until completion. The FY 2019 allocation of MPO's Metropolitan Planning (PL) funds is estimated at \$263,540 in addition to \$20,000 in Section 5303 and \$120,000 in Section 5307 for Transit Planning from the Federal Transit Administration (FTA). The BGMPO will request an additional \$117,625 in PL funding for a total UPWP budget of \$476,456.

Ms. Mallette informed the TCC that NCDOT will eliminate the unobligated (carry over) MPO planning fund (PL104) balances and distribute available planning funds based on the federal PL formula. The total amount that will be distributed to each MPO will be their FHWA yearly allocation in addition to any available remaining PL funds. Requests

for funding that exceeds the MPO annual PL allocation will be made directly to NCDOT for approval.

The Federal government requires MPO's adopt the UPWP and certify the transportation planning process on an annual basis. Ms. Mallette requested the TCC recommend release of the FY 2019-2020 UPWP for a 45-day public comment period and pending no public comments recommend the TAC approve the resolution and certify the transportation planning process.

Vice Chair Stober questioned if the existing MPO unobligated balance would be available to use after the current fiscal year. Ms. Mallette explained that the carry-over funds would be absorbed into the FY 19-20 general NCDOT MPO/RPO PL fund. Chair Page asked if the unobligated funds could be encumbered this fiscal year. Ms. Mallette will contact NCDOT for a response. Mr. Surti noted one typo on Page 6.

There being no further discussion, Mr. Tencer made a motion that TCC recommend the release draft UPWP for public review period and if there are no substantial public comments or changes, TAC approve the resolution certifying the MPO transportation planning process and adoption of the FY 2019 UPWP report. Ms. Graham seconded the motion and all of TCC voted in approval.

PART FY 2020 SPR Funding Request Application

Mr. Mark Kirstner explained that PART is applying for State Planning and Research (SPR) funding for FY2020 to update the region's household survey data for the Piedmont Triad Regional Model. The regional household survey was last conducted in 2008 and is the primary source to determine travel behavior. Mr. Kirstner requested the TCC approve the resolution in support of PART's application.

Mr. Tencer made a motion that TCC recommend TAC support of the grant application by resolution. Vice Chair Stober seconded the motion and all of TCC voted in approval.

Piedmont Triad Freight Phase III Study

Mr. Kirstner presented an overview of the Piedmont Triad Freight Study Phase III. The objectives of the freight study are to validate the Piedmont Triad Regional Model, identify business and household locations, and estimate freight shipments. The study consultant team is comprised of RSG, RTI and Planning Communities and the study is expected to be completed, October 2019. Mr. Trivedi suggested the TCC review the DCHC MPO recently adopted freight plan for comparison. Mr. Kirstner explained the need to update the freight travel data to align with the CommunityViz data collection and land use scenario planning.

Chair Page agreed that the data does not appear to accurately reflect “real-world data” and the data included in the presentation was 4 to 5 years old. Chair Page said, the freight study was ultimately the basis to revisit the issue. Mr. Mike Mills responded that all Division 7 and 9 MPOs/RPOs and the Division Engineer must unanimously agree on the alternative weight criteria to be used. Vice Chair Stober had concerns that the project area excluded the weigh station just outside the Buckhorn Road interchange and questioned if the Freight Study data could be used to analyze truck traffic at I-40/85 and US 70. Mr. Geigle questioned the rationale for requesting commodity data. Ms. Graham recommended ranking the transport of hazardous materials most important. There being no further questions, Ms. Mallette thanked Mr. Kirstner for his presentation.

Draft BGMPO Criteria for Identification of P6.0 Projects

Chair Page explained that the BGMPO TCC P6.0 Subcommittee worked over the last year to develop candidate project submittal criteria that closely aligns with the existing Prioritization evaluation criteria. Ms. Mallette added that in past years the BGMPO did not limit submittals nor provided any preliminary screening guidance. The P6.0 Subcommittee reviewed best practices for multimodal project submissions to ensure successful preliminary project evaluation. After discussion by the TCC, Mr. Tencer made a motion to table discussion to the next scheduled TCC meeting. Vice Chair Stober seconded the motion and all of TCC voted in approval.

NCDOT Division Engineer Report

Mr. Mike Mills provided a brief update of the January 2019 NCDOT Division Engineer Report. Mr. Mills stated the signal issue on Buckhorn Road was addressed. Mr. Mills announced that the BGMPO has 10 new projects in the Draft STIP. In advance of Mr. Tencer’s PL fund request, Mr. Mills said the Trollingwood @ US 70 intersection improvement did not score well due to the lack of BGMPO support. Had the MPO supported the project, NCDOT would have also allocated local input points and the project would have been successful at the Division Needs level. Mr. Mills stressed coordination in the future.

NCDOT TPD Update

Mr. Hemang Surti provided a brief Comprehensive Transportation Plan (CTP) 2.0 update. The final internal CTP 2.0 training is scheduled for the end of January and templates will be released in February. Mr. Surti announced that he resigned from NCDOT effective, January 18, 2019. The TCC thanked Mr. Surti for his work and wished him well with his future endeavors.

Other Business

Ms. Mallette reported that the MPO received proposals for the MTP update from Ramey Kemp & Associates, VHB, and AECOM. The BGMPO Evaluation Committee selected VHB and the project cost of \$126,270.27. NCDOT approved the negotiated contract of \$125,179.18 in November and it is expected that the City of Burlington will approve the contract in February.

Mr. Kirstner reported the travel demand model update is expected to be completed by September 2019.

Mr. Tencer requested \$23,360 in PL funds to conduct a Traffic Impact Analysis of Jimmie Kerr Road from I-40 to the intersection of NC Hwy 49 and Trollingwood Road. Mr. Mills said that there are two projects in the vicinity of the study area in the Draft STIP. After further discussion, Mr. Tencer requested the table his request to the next scheduled TCC meeting.

Adjournment

There being no further discussion, Chair Page made a motion to adjourn and Mr. Nunn seconded the motion. All TCC members voted in favor. The TCC meeting adjourned at 10:56 a.m. The next TCC meeting is scheduled on February 19, 2019.