

**MINUTES**

**BURLINGTON-GRAHAM URBAN AREA  
TRANSPORTATION ADVISORY COMMITTEE  
TUESDAY, JANUARY 15, 2019  
5PM**

<u>MEMBERS PRESENT</u>	<u>BGMPO STAFF PRESENT</u>
Leonard Williams, Gibsonville (Chair)	Wannetta Mallette
Jamezetta Bedford, Orange County	Carley Maynard
Carissa Graves, Town of Green Level	
Jim Butler, Burlington	<u>NCDOT STAFF PRESENT</u>
Alan Branson, Guilford County	Mike Mills, NCDOT DIVISION 7
Lee Kimrey, Graham	Tamara Njegovan, NCDOT DIVISION 7
Kelly Allen, Town of Haw River	Hemang Surti, NCDOT-TPD
Buddy Boggs, Town of Haw River	Mike Fox, NCDOT
Ken Jacobs, Whitsett	
Eddie Boswell, Alamance County	<u>OTHERS PRESENT</u>
Don Tichy, Village of Alamance	Scott Rhine, PART
Nishith Trivedi, Orange County	Nathan Page, Graham
	Mike Nunn, Burlington

**Call to Order**

Chairman Williams called the January 15, 2019 TAC meeting to order at 5:35 p.m. and introduced all members and guests. Ms. Jamezetta Bedford introduced herself as the new Orange County Commissioner. Ms. Bedford replaced Mr. Barry Jacobs who recently retired as an Orange County Commissioner after 20 years.

Chairman Williams asked if there were any changes to the agenda. Mr. Jim Butler made a motion to approve the January 15, 2019 agenda. Ms. Carissa Graves seconded the motion and all of TAC voted in approval. Chairman Williams asked if there were any speakers from the floor. As there were no speakers; no public comments were made.

Ms. Wannetta Mallette read aloud the NC Ethics Statement for TAC members. There were no known conflicts of interest identified by TAC members.

**Approval of Minutes from October 16, 2018 TAC Meeting**

Chairman Williams asked for a motion to approve the October 16, 2018 TAC meeting minutes. Mr. Eddie Boswell made a motion to approve. Mr. Alan Branson seconded the motion and all of TAC voted in approval.

### **Election of TAC Officers for 2019**

Ms. Mallette said that per bylaws the TAC annually elects a Chair and Vice Chair the beginning of each calendar year and opened nominations for both offices for 2019.

Mr. Tichy nominated Mayor Leonard Williams for TAC Chair. There being no further nominations, Mr. Tichy made the motion to elect Mayor Williams as the 2019 - 2020 TAC Chair. Mr. Boswell seconded the motion and all of TAC voted in favor. Mayor Williams thanked the TAC members for their support.

Nominations were then opened for TAC Vice Chair. Mr. Butler nominated Mr. Bob Ward in absentia for Vice Chair. As there were no other nominations, Mr. Butler made the motion to elect Mr. Ward for Vice Chair. Mr. Boswell seconded the motion and all of TAC voted in favor. Chairman Williams then presided over the remainder of the meeting.

### **Unified Planning Work Program (UPWP)/BGMPO Budget FY 2020**

Ms. Mallette explained the Unified Planning Work Program (UPWP) for the Burlington-Graham Metropolitan Planning Area is an annual work plan that outlines all major transportation planning and related activities within the BGMPO Study Area for the upcoming fiscal year (July 1, 2019 - June 30, 2020). The UPWP budget includes the development of the 2045 MTP update and staff work associated with the development of the NCDOT CTP. Ms. Mallette further explained that the MPO will expand its traffic count program and data analysis to include most of the intersections and interchanges in the region. The MPO will partner with PART to collect detailed travel data (part of the Household Survey) and the development of the Phase III Freight Study. While it is the mission of the BGMPO to complete work planned within a program year, task elements may span fiscal years and therefore are carried forward into subsequent work programs until completion. The FY 2019 allocation of MPO's Metropolitan Planning (PL) funds is estimated at \$263,540 in addition to \$20,000 in Section 5303 and \$120,000 in Section 5307 for Transit Planning from the Federal Transit Administration (FTA). The BGMPO will request an additional \$117,625 in PL funding for a total UPWP budget of \$476,456.

Ms. Mallette informed the TCC that NCDOT will eliminate the unobligated (carry over) MPO planning fund (PL104) balances and distribute available planning funds based on the federal PL formula. The total amount that will be distributed to each MPO will be their FHWA yearly allocation in addition to any available remaining PL funds. Requests for funding that exceeds the MPO annual PL allocation will be made directly to NCDOT for approval.

The Federal government requires MPO's adopt the UPWP and certify the transportation planning process on an annual basis. Ms. Mallette requested the TAC recommend release of the FY 2019-2020 UPWP for a 45 day public comment period and pending no public comments recommend the TAC approve the resolution and certify the transportation planning process.

Mr. Butler made a motion that the TAC release the Draft UPWP for a 45 day public review period as recommended by the TCC and if no substantial public comments or changes, the TAC approve the resolution certifying the MPO transportation planning process and adoption of the FY 2020 UPWP report. Mr. Branson seconded the motion and all of TAC voted in approval.

### **Triangle Region Air Quality Conformity**

Ms. Mallette informed the TCC that the Triangle Region is required to demonstrate air quality conformity in their MTPs and TIPs. Last August, the TAC approved the conformity determination resolution pending completion of the draft Air Quality Conformity Determination (AQCD) Report and public meeting. The full draft report was posted on the BGMPO website. The release of the draft report was delayed to November 28 and the public review period extended to January 16, 2019. Ms. Mallette explained that due to the delay, staff is recommending TAC approval of a new resolution. Ms. Mallette reported the TCC recommended approval of the resolution.

Mr. Michael Fox made a motion for the TAC to adopt the conformity determination resolution as recommended by the TCC. Mr. Boswell seconded the motion and all of TAC voted in approval.

### **PART FY2020 SPR Funding Request Application**

Mr. Scott Rhine explained that PART is applying for State Planning and Research (SPR) funding for FY 2020 to update the region's household survey data for the Piedmont Triad Regional Model. The regional household survey was last conducted in 2008 and is the primary source of determining travel behavior. Mr. Rhine requested the TAC approve the resolution in support of PART's application.

Mr. Butler made a motion that the TAC support the grant application by resolution as recommended by the TCC. Mr. Alan Branson seconded the motion and all of TAC voted in approval.

### **Piedmont Triad Freight Phase III Study**

Mr. Rhine presented an overview of the Piedmont Triad Freight Study Phase III. The objectives of the freight study are to validate the Piedmont Triad Regional Model, identify business and household locations, and estimate freight shipments. The study consultant team is comprised of RSG, RTI and Planning Communities and the study is expected to be completed, October 2019. Mr. Rhine described the regional travel demand model that is used to replicate travel conditions and travel forecasting. The model is also a tool used to make travel investment decisions. Mr. Rhine explained that Phase III of the freight study will assess freight delivery and replicate freight movements on the traffic network. Most of the data will be derived from trip diaries. Mr. Rhine explained the Triad will be the first in NC to have a tour-based model.

Mr. Fox said he assumed PART was already capturing both local trips and through trips. Mr. Scott explained the differences between the regional travel model and state travel model. Mr. Rhine explained that the statewide model is much larger and has much larger traffic analysis zones and external through trips are assessed differently. Mr. Branson recommended PART obtain the data from the state as larger freight companies are regulated by the federal government and most have onboard diagnostics. Mr. Kimrey said he understood the difficulty of acquiring freight travel information and questioned how much data PART is realistically expecting to collect. Mr. Rhine responded that PART will be using additional data sets to obtain a comprehensive assessment. Mr. Branson commented on the industry challenges of locating economic development projects in rural areas and the re-routing of trucks. Mr. Fox said the end result is to have the data needed to understand regional freight movement and to better evaluate projects during the prioritization process.

### **NCDOT Board of Transportation Update**

Mr. Fox announced the release of the 2020-2029 Draft STIP and that the Triad received their fair share of projects. He provided an overview of the NCDOT Transportation Summit and urged the TAC to download the sessions. Mr. Fox said the conference was a great success with over 1,000 attendees and that Secretary Trogon was considering making it an annual event.

### **NCDOT Division Engineer Report**

Mr. Mills briefly reviewed the NCDOT Division Engineer Report and stated there were 32 Division 7 projects identified in the 2020-2029 Draft STIP of which 10 are located in Alamance County. Mr. Mills reported that the signal issue on Buckhorn Road was resolved.

Chairman Williams questioned if other projects could be added to Draft STIP. Mr. Mills responded the deadline has passed and that NCDOT will be soliciting projects for the next STIP later this year. Ms. Mallette added that the MPO will request new projects for P6.0 April 1 - May 31, 2019. Mr. Fox reminded the TAC that the STIP is a 10-year plan and projects are added every two years and generally projects in the first five years are committed.

### **Other Business**

Ms. Mallette announced that Mr. Surti will be leaving his position at NCDOT effective, January 18, 2019. The TAC thanked Mr. Surti for his work and wished him well in his future endeavors.

Ms. Mallette reported that the MPO received proposals from Ramey Kemp & Associates, VHB, and AECOM. The BGMPO Evaluation Committee selected VHB and the project cost of \$126,270.27. NCDOT approved the negotiated contract of \$125,179.18 in November and it is expected that the City of Burlington will approve the contract in February.

Ms. Mallette also reported that the Town of Haw River tabled their request for planning funds as recommended by the TCC. The town was requesting \$29,200 to conduct a Traffic Impact Analysis of Jimmie Kerr Road from I-40 to the intersection of NC Hwy 49 and Trollingwood Road.

### **Adjournment**

There being no further discussion, Mr. Branson made a motion to adjourn and Mr. Boswell seconded the motion. All TAC members voted in favor. Chairman Williams adjourned the TAC meeting at 6:35 p.m. The next TAC meeting is scheduled on March 19, 2019.