

MINUTES

**BURLINGTON-GRAHAM URBAN AREA
TECHNICAL COORDINATING COMMITTEE
TUESDAY, SEPTEMBER 18, 2018
9AM**

MEMBERS PRESENT

Mike Nunn, Burlington
Nathan Page, Graham
Nolan Kirkman, Burlington
Abigaile Pittman, Orange County
Ralph Gilliam, ACTA
Dan Danieley, Burlington Airport
Pam Graham, Elon
Montrena Hadley, Mebane
Cy Stober, Mebane
Brandon Parker, Gibsonville

BGMPO STAFF PRESENT

Wannetta Mallette
Carley Maynard

NCDOT STAFF PRESENT

Hemang Surti, NCDOT TPD (Phone)
Mike Mills, NCDOT DIV 7
Joe Geigle, DOT-FHWA (Phone)
Tamara Njegovan, NCDOT DIV 7
Brian Lopez, NCDOT

OTHERS PRESENT:

Jesse Day, PTRC

Call to Order

Chairman Mike Nunn called the September 18, 2018 TCC meeting to order at 9:03 a.m. and introduced all members and guests. Chairman Nunn asked for any speakers from the floor to limit comments to three minutes per speaker. No public comments were made.

Approval of Minutes from August 21, 2018 TCC Meeting

Chairman Nunn asked for an approval of the August 21, 2018 meeting minutes or if any corrections needed to be made. Abigaile Pittman requested a correction. Mr. Stober said at the last meeting Ms. Pittman requested the addition of the Mebane CTP Appendix D in reference to the Traffic Demand Model Projections and Hermang Surti requested the adopting resolution by both the City of Mebane and the BGMPO.

Chairman Nunn asked for a motion to approve the minutes with the necessary corrections. Mr. Stober made the motion to approve the August 21, 2018 meeting minutes as corrected. Ms. Pittman seconded the motion and all of TCC voted in approval.

NCDOT Bicycle and Pedestrian Planning Grant

Brian Lopez, NCDOT Division of Bicycle and Pedestrian Transportation (DBPT), presented an overview of the 2019 Bicycle and Pedestrian Planning Grant Initiative. The NCDOT DBPT and the Transportation Planning Division created the Bicycle and Pedestrian Planning Grant Initiative to encourage municipalities to develop comprehensive bicycle and pedestrian plans. Mr. Lopez reviewed the grant application, provided tips for submitting successful applications, and the product deliverable expectations. Mr. Lopez said since the grant's inception, 193 planning grants have been awarded averaging the development of 10 plans per year. Counties with populations of less than 50,000 may apply on behalf of incorporated or unincorporated communities within their jurisdiction. Municipalities/counties with populations of 10,000 and over may choose to apply for funding to undertake either a bicycle plan or a pedestrian plan or may also apply to update their plans provided it is at least five years old. Smaller municipalities (below 10,000 population) are eligible to apply for a joint bicycle and pedestrian plan and have the option of applying for a stand-alone pedestrian or a standalone bicycle plan. In addition to the traditional bike and pedestrian plans, DBPT recently opened up the application process for project acceleration plans. Eligible for municipalities with a population of 5,000 or less, these abbreviated plans will primarily focus on priority project identification and project implementation. The deadline for grant submission is 5 p.m., November 2, 2018 and for associated resolutions is December 31, 2018. Mr. Lopez referred the TCC to the DBPT website for more information:

<https://connect.ncdot.gov/municipalities/PlanningGrants/Pages/Planning-Grant-Initiative.aspx>

Jesse Day inquired about the number of acceptable priority projects. Mr. Lopez responded the Acceleration Grant is a new program, and the intent is to assist small communities develop projects. Ms. Pittman questioned the ineligibility of counties with populations over 50,000. Mr. Lopez responded that larger counties typically have more resources to develop plans and NCDOT's priority is to assist more rural areas. Mr. Stober asked if in-kind matches were acceptable as in the case of a completed pedestrian plan being used as match to develop a bicycle element for a combined plan. Mr. Lopez responded that he would follow-up with a response in an email to Ms. Mallette.

Chairman Nunn reminded the TCC that MPO planning funds are available to develop bicycle and pedestrian plans. Mr. Day requested a copy of Mr. Lopez's presentation. Ms. Mallette agreed to forward a copy to all TCC members.

Draft P5.0 Division Needs Project List

Ms. Mallette said the TCC received electronic copies of the Division 7 draft Regional Impact projects and BGMPO P5.0 Division Needs recommendations for local input point assignment. Ms. Mallette announced the Division Needs point allocation submission deadline was extended to November 2, 2018 and could possibly be extended again due to Hurricane Florence.

Mr. Stober inquired about a Webb Avenue project requested by Division 7. Chairman Nunn replied the SPOT project is a safety issue brought to Burlington's attention by the Division and that Burlington was supportive of the proposed intersection improvements.

Vice Chairman Page questioned the allocation of points for aviation projects. Ms. Mallette read the response from the NCDOT Aviation Division regarding point allocation and project phasing. Vice Chairman Page said the Aviation Division's response did not answer the question if NCDOT can fund a portion of an improvement project at the airport. Mr. Danieley explained the Division expects airports to submit Division Needs projects in full as the Airport Division phases its project funding because of the statewide aviation funding cap. Vice Chairman Page said there was discussion about the FAA matching NCDOT funds for this purpose. Mr. Danieley said the FAA and NCDOT are two separate funding sources and the FAA does not match STI funding and that NCDOT does not require a local match. Mr. Stober questioned if subsequent phases would need to be rescored for SPOT 6.0 or will all future phases be fully funded similar to NC 119.

Pamela Graham advised the TCC that Elon was debating if one of its projects should be removed from the Division Needs list for P5.0 and be resubmitted as a P6.0 phased project. Ms. Graham said the Board would meet again the first week in October and she should have an answer by then. Ms. Mallette said that if Elon's project is deleted, the next project on the Division Needs list is advanced, updated commitment letters from both jurisdictions are needed. After further discussion, the TCC decided to table allocating points until the October meeting.

NCDOT Division Engineer Report

Mike Mills presented an overview of the Division 7 Engineer report. Mr. Mills reported progress made with the Haw River project with a fall completion date. Buckhorn Road traffic signal project experienced delays due to obtaining the metal poles required to complete the project. Mr. Stober requested a copy of the NCDOT resurfacing plan in order to better plan and coordinate the City of Mebane's striping projects for pedestrian and traffic signal improvements. Mr. Mills explained implementation of the 2018 NCDOT resurfacing plan is already in progress and agreed to forward copies of the 2019 - 2021 NCDOT resurfacing plans to Ms. Mallette for distribution.

Ms. Pittman raised concerns regarding the Division's lack of responsiveness to Orange County's comments regarding repaving at intersections and the location of bus shelters/stops in areas that are not accessible. Mr. Mills apologized for not responding and replied that the Division does consider comments and can accommodate minor improvements when resurfacing such as adding a 2' to 3' paved shoulder on heavily traveled routes or widening radii. While outside the Division's jurisdiction, Mr. Mills said bus stops and shelters should not be located behind ditches and the location should be ADA compliant. Mr. Mills suggested Ms. Pittman contact the Division to confirm comments are received and a response is expected.

NCDOT Transportation Planning Division (TPD) Report

Hemang Surti reported NCDOT had two internal CTP 2.0 training sessions. Mr. Surti plans to provide the TCC example copies of the map templates. Mr. Surti would like to begin the process of forming a CTP 2.0 Steering Committee comprised of local and Title VI representatives. The CTP Steering Committee meetings could occur directly after the TCC monthly meetings. Mr. Surti will provide the TCC a CTP project schedule and appoint representatives on October 16th.

Other Business

Ms. Mallette announced the 2045 MTP RFP submission deadline was extended to September 26th due to Hurricane Florence. The intent is to select a consultant by the October 16th TCC meeting.

Ms. Mallette also received an email from the SPOT office that P6.0 will not be delayed and the BGMPO window for candidate project submission is April 2, - May 31, 2019. Ms. Mallette expects the TCC P6.0 Subcommittee to present the P6.0 project submission guidance at the January 2019 meeting. Mr. Stober asked if the MTP task schedule aligned with the P6.0 project submission deadline. Ms. Mallette replied that it would not be determined until after a review of the consultant's project schedule. However, the draft schedule lists completing the existing conditions assessment by summer 2019.

Ralph Gilliam announced the completion of ACTA's Community Connectivity plan and the opening of ACTA's new facility on Stanley Drive in Burlington. Mr. Gilliam invited the TCC to a tour of the facility after Mid-October.

Jesse Day, Piedmont Triangle Regional Council, invited TCC members to participate in trainings held at the Council and to join the Program Development Committee. Mr. Day requested interested members contact him to add their names to the email list for event announcements.

Adjournment

There being no further discussion, Mr. Stober made a motion to adjourn and Ms. Pittman seconded the motion. All TCC members voted in favor. Chairman Nunn adjourned the TCC meeting at 10:14 a.m. The next TCC meeting is scheduled on **October 16, 2018.**