

## MINUTES

### BURLINGTON-GRAHAM URBAN AREA TRANSPORTATION ADVISORY COMMITTEE TUESDAY, AUGUST 18, 2020

#### MEETING HELD REMOTELY VIA WEBEX 5PM

##### MEMBERS PRESENT

Leonard Williams, Gibsonville (Chair)  
Bob Ward, Burlington (Vice Chair)  
Jamezetta Bedford, Orange County  
Monti Allison, Elon  
Mike Fox, NCDOT BOT  
Ken Jacobs, Whitsett  
Jim Butler, Burlington  
Lee Lovette, Haw River  
Carissa Graves-Henry, Green Level  
Alan Branson, Guilford County  
Melody Wiggins, Graham

##### BGMPO STAFF PRESENT

Wannetta Mallette

##### NCDOT STAFF PRESENT

Mike Mills, NCDOT Division 7  
Stephen Robinson, NCDOT Division 7

##### FHWA PRESENT

Suzette Morales

##### OTHERS PRESENT

Mike Nunn, Burlington  
Nathan Page, TCC Vice Chair/Graham

#### Call to Order

Chair Leonard Williams called the August 18, 2020 TAC meeting to order at 5:04 p.m. and welcomed all members and guests. Ms. Wannetta Mallette conducted the membership roll call to determine a quorum. A quorum (simple majority) was present via WebEx and conference call connection. Ms. Mallette read aloud the NC Ethics Statement for TAC members. No known conflicts of interest were identified. Chair Williams then recognized those wanting to make public comments. No public comments were made and none were received in advance of the meeting.

Chair Williams requested moving Item #3 Resolution Honoring Mike Mills, PE to later on the agenda. Mr. Alan Branson made the motion to approve the revised draft agenda that was seconded by Mr. Jim Butler. Chair Williams then called for the voice vote and the motion carried unanimously.

**Approval of Minutes from August 18, 2020 TAC Meeting**

Chair Williams requested a motion to approve the draft August 18, 2020 TAC meeting minutes. Ms. Jamezetta Bedford made the motion to approve the meeting minutes and Ms. Melody Wiggins seconded the motion. Chair Williams then called for the voice vote:

Bob Ward - Aye	Jim Butler - Aye
Jamezetta Bedford - Aye	Monti Allison - Aye
Melody Wiggins - Aye	Ken Jacobs - Aye
Mike Fox - Aye	Lee Lovette - Aye
Carissa Graves Henry - Aye	Leonard Williams - Aye
Alan Branson - Aye	

The motion carried by unanimous vote.

**BGMPO P7.0 Subcommittee**

Ms. Mallette presented an overview of the Prioritization 7.0 draft Subcommittee organizational structure and guidelines included in the agenda packets. The TCC approved the draft subcommittee structure and guidelines and recommended the following to serve as members:

- Four members of the BGMPO TCC (representing local governments)
  - Nathan Page, Graham
  - Cy Stober, Mebane
  - Mike Nunn, Burlington
  - Nishith Trivedi, Orange County
- Two members of the BGMPO TCC (representing transit agencies or aviation authority)
  - Link Transit, ACTA
- One BGMPO Staffer
  - Wannetta Mallette, BGMPO
- One NCDOT Staffer (non-voting)
  - Tamara Njegovan - NCDOT

There being no questions, Chair Williams requested a motion to approve the P7.0 draft Subcommittee structure, guidelines and membership recommendations. Mr. Branson made the motion to approve and Mr. Butler seconded the motion. Chair Williams then called for the voice vote:

Bob Ward - Aye	Jim Butler - Aye
Jamezetta Bedford - Aye	Monti Allison - Aye
Melody Wiggins - Aye	Ken Jacobs - Aye
Mike Fox - Aye	Lee Lovette - Aye
Carissa Graves Henry - Aye	Leonard Williams - Aye
Alan Branson - Aye	

The motion carried by unanimous vote.

**Renewal of Air Quality Conformity Memorandum of Agreement**

Ms. Mallette stated the N.C. Department of Environmental Quality (DEQ) Division of Air Quality requested BGMPO adoption of the Memorandum of Agreement (MOA) between the BGMPO, NCDOT, North Carolina DEQ, US Environmental Protection Agency (EPA), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA). The transportation conformity MOA is intended to ensure that interagency consultation procedures for transportation conformity are followed. The MOA revision include: updating names, rewording of phrases, adding language to allow administrative amendments, updating inputs needed to generate emissions modeling results and adding a duty for 10 MPOs to conduct project-level conformity analyses as a part of the NEPA process for MPO-sponsored federal projects. Ms. Mallette explained that project-level conformity is required for all areas that are nonattainment/maintenance. Staff and the TCC recommended TAC approval of the MOA by resolution.

Chair Williams requested a motion to approve the MOA. Mr. Mike Fox made the motion, seconded by Mrs. Carissa Graves-Henry. Chair Williams then called for the voice vote:

Bob Ward - Aye	Jim Butler - Aye
Jamezetta Bedford - Aye	Monti Allison - Aye
Melody Wiggins - Aye	Ken Jacobs - Aye
Mike Fox - Aye	Lee Lovette - Aye
Carissa Graves Henry - Aye	Leonard Williams - Aye
Alan Branson - Aye	

The motion carried unanimously.

**NCDOT Transportation Performance Management Update**  
**and**  
**2021 BGMPO Transportation Performance Measures and Targets**

Ms. Mallette requested the postponement of Items #6 and #7 to the October 20, 2020 meeting. Chair Williams requested a motion to table the agenda items. Mr. Bob Ward made the motion seconded by Mr. Fox. Chair Williams then called for the voice vote:

Bob Ward - Aye	Jim Butler - Aye
Jamezetta Bedford - Aye	Monti Allison - Aye
Melody Wiggins - Aye	Ken Jacobs - Aye
Mike Fox - Aye	Lee Lovette - Aye
Carissa Graves Henry - Aye	Leonard Williams - Aye
Alan Branson - Aye	

The motion passed.

**Mr. Mike Mills, PE Resolution**

Chair Williams read aloud a resolution to Mr. Mike Mills, PE in acknowledgement of his many years of dedicated public service to NCDOT, Division 7 and to the BGMPO region. Thereafter, TAC members congratulated Mr. Mills on his retirement, expressed their appreciation and reflected on their personal interactions with Mr. Mills. Mr. Fox, commented that Mr. Mills was an invaluable asset to NCDOT and his presence will be sorely missed. There being no further comments, Chair Williams asked for unanimous consent to adopt the resolution. The motion to adopt passed unanimously voice vote.

**Division 7 Engineer Report**

Mr. Stephen Robinson reported only one change since the June 2020 report, I-5711 interchange improvements at I-40/85 @ Mebane Oaks Road. The project let date was moved to March 2021 from March 2020.

**NCDOT BOT Update**

Mr. Fox reported that NCDOT will be modifying the 2020 - 2029 STIP due to post Covid-19 revenue impacts. The STIP amendments will be presented to the TAC at the next meeting. Ms. Bedford asked if there would be flexibility in the expenditure of CARES funding for construction projects. Mr. Fox replied that the NC congressional delegation is supportive and final decisions are tied to the next round of CARES ACT legislation. North Carolina has set aside \$300 million to replace lost revenue.

## FHWA

No update.

## Adjournment

Mr. Branson notified the TAC of his scheduling conflicts and that he remains interested in representing Guilford County. TAC members expressed their desire to return to normalcy in the near future and holding in-person meetings.

There being no further comments, Chair Williams requested a motion to adjourn. Mr. Branson made the motion seconded by Ms. Graves-Henry. The motion to adjourn carried by unanimous voice vote and the meeting adjourned at 5:47 p.m. The next TAC meeting is scheduled on October 20, 2020.