

**Burlington-Graham Urban Area
Transportation Advisory Committee
Tuesday March 21, 2017**

5PM

(meal provided for TAC members)

**Municipal Conference Room
425 South Lexington Avenue
Burlington, NC**

AGENDA

1) Call to Order & Quorum Chairman

- Welcome & Introductions
- Changes to Agenda / Add On Items
- Speakers from the Floor – 3 minutes per speaker
- NC Ethics Statement for TAC members
- Resolution of Appreciation for former NCDOT Board Member Cheryl McQueary
- Introduction of new Transportation Planner, Wannetta Mallette

2) Approval of Minutes from January 17, 2017 TAC Meeting Chairman

3) GoTriangle / Wake County Transit Plan Update Geoff Green

INFORMATION: BGMPO endorsed the Wake County Transit Plan in August of 2016. The plan was adopted and passed voter referendum for the revenue and financing tools in November 2016. GoTriangle staff will provide an update on the Plan and work underway.

RECOMMENDATION/ACTION: Receive information and discuss.

4) Orange County Public Transit (OPT) Update Peter Murphy/Theo Letman

INFORMATION: Orange County Public Transit service area was included in the Wake Transit Plan and also has other operations underway. OPT staff will provide an update on current and future operations.

RECOMMENDATION/ACTION: Receive information and discuss.

5) NCDOT Board Member Update

6) **Division Engineer Report**

Mike Mills

7) **Other Business**

Mike Nunn

- Reports & Questions from TAC Members
- Resolution of Appreciation for former NCDOT Board Member Cheryl McQueary
- PART Update: Alamance County funding for public transportation & Route 4 report
- Next Meeting Scheduled for **May 16, 2017**

ACCESS TO INFORMATION:

ALL MPO DOCUMENTS AND DATA CAN BE PROVIDED IN ALTERNATIVE FORMAT UPON REQUEST

PLEASE CONTACT THE MPO OFFICE FOR ADDITIONAL ASSISTANCE AND INFORMATION

336-513-5418

ACCESO A INFORMACION

TODOS LOS DOCUMENTOS Y DATOS DE MPO SE PUEDEN PROPORCIONAR EN FORMATOS ALTERNOS A PETICION

POR FAVOR COMUNIQUESE CON LA OFICINA DE MPO PARA INFORMACION E ASISTENCIA ADICIONAL

336-513-5418

It is the policy of the Burlington Graham Metropolitan Planning Organization to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.

MINUTES

BURLINGTON-GRAHAM URBAN AREA TRANSPORTATION ADVISORY COMMITTEE TUESDAY JANUARY 17, 2017 5PM

MEMBERS PRESENT

Leonard Williams, Gibsonville
Bob Ward, Burlington
Lee Lovette, Haw River
Eddie Boswell, Alamance Co.
Alan Branson, Guilford Co.
Cheryl McQueary, NCDOT BOT
Carissa Graves, Green Level
Steve Buff, Elon
Earl McKee, Orange Co Alternate
Griffin McClure, Graham Alternate
Jim Butler, Burlington
Ken Jacobs, Whitsett

OTHERS PRESENT

Mike Nunn, MPO Director
Mike Mills, NCDOT Div 7
Hemang Surti, TPB
Nolan Kirkman, Burlington
Joe Geigle, FHWA

Call to Order

Chairman Williams called the January 17, 2017 TAC meeting to order and introduced all members and guests.

Chairman Williams asked for any speakers from the floor to limit comments to 3 minutes per speaker. No public comments were made. Mike Nunn read aloud the Conflict of Interest statement provided by the NC Ethics Commission. No conflicts were stated and the meeting proceeded.

TAC Officers for 2017

Per the bylaws, the TAC annually elects a Chairman and a Vice Chairman. Nominations were opened for both offices. Cheryl McQueary made a motion for Leonard Williams for TAC Chairman and Bob Ward for TAC Vice Chairman (current officers). Alan Branson seconded the motion. No other nominations were made. All TAC members voted in approval of the motion.

Approval of Minutes / Changes to Agenda

Chairman Williams asked for any comments or corrections to the minutes from the October 18, 2016 TAC meeting. Cheryl McQueary made a motion to approve the minutes, Alan Branson seconded the motion. All TAC voted in approval. Chairman Williams asked to move the NCDOT BOT report to the first item to all Cheryl McQueary to attend another meeting. All TAC members approved the meeting agenda by consensus. Griffin McClure asked Mike Mills about the status of the Southern Loop item from the last meeting. Mike Mills indicated that the City should discuss the project and identify some alternatives or other options to the proposed Southern Loop location. Mike Nunn also indicated that a replacement or other alignment will be needed, as it is often required by FHWA and NCDOT versus a complete removal of a planned roadway, especially given the connection and access the Southern Loop is proposed to provide to the area. Mr. Nunn will be glad to assist Graham with this effort when the time is appropriate.

NCDOT BOT Report - Cheryl McQueary

Board Member McQueary provided an update presentation on the status of NCDOT financials and local Division 7 project updates. For the first time in NCDOT history an increase in non-highway projects was approved. There area has 208 active projects in the Division and approximately \$1.5 billion dollar cost. The NCDOT FY2016 Performance Report has also been published and is available. Staff and appointment changes are underway at NCDOT with the new administration. Cheryl McQueary also stated she will not be on the BOT going forward and new BOT member may be at the next TAC meeting. There will be 11 new BOT members for a total of 18 on the DOT Board. All TAC members wished her well and thanked her for her time and attention to the BGMPO transportation needs.

SPOT 4.0 Project Review

NCDOT released the DRAFT TIP/SPOT project list in early December 2016. The results were sent to TCC and TAC members via email. The TIP/SPOT project list was reviewed/discussed. The final TIP will be adopted in June 2017 by NCDOT. Congestion reduction projects scored well, intersections and adding capacity to roadways as well as pedestrian projects. Those that are funded by 2022 will not be scored in SPOT 5.0 and are fully funded for construction. The only project that will be "rescored" in 5.0 is the Graham Hopedale Road widening project. The Burlington Signal System will require a local match from Burlington and Graham. The pedestrian projects also will involve local funds. TAC endorsed the list and recommended acceptance. NCDOT will make final approval in June 2017 after the public review period.

UPWP/BGMPO Budget FY 2018

\$150,000 in Section 5307 Transit Planning Funds in 2018-19. The total UPWP is \$535,096.00. As part of the UPWP, the Federal government requires MPO's to certify their transportation planning process on an annual basis. Jim Butler made a motion to recommend the TAC to release the UPWP and Certification Checklist for public review and comment, and to for TAC approval after the public comment ends (pending any public comments), Carissa Graves seconded the motion. All TAC voted in approval. Carissa Graves made a motion to approve the MPO Certification Checklist, Jim Butler seconded the motion. If no public comments are received the UPWP will be submitted to NCDOT by the submittal deadline.

Division Engineer Report

Mike Mills provided a report with a handout on projects within the BGMPO area and reviewed them with TAC members. TAC reviewed and discussed status of on-going projects in the BGMPO area. NC 119 is underway and will be let in May, I-85/40 resurfacing will being soon, work will be conducted at night.

Other Reports:

Mike Nunn provided an update on the Link Transit System

Adjournment

Chairman Williams adjourned the TAC meeting at approximately 6:10 p.m.

PROCLAMATION

*In
Recognition and Appreciation
Of*

Cheryl McQueary

WHEREAS, Cheryl McQueary served as the Representative to the North Carolina Department of Transportation for the Burlington Graham Metropolitan Planning Organization; and

WHEREAS, Cheryl McQueary supported and provided technical guidance and leadership to the Transportation Advisory Committee while serving on the North Carolina Department Of Transportation Board; and

WHEREAS, the Burlington Graham planning area has benefited from the guidance of Cheryl McQueary and the transportation projects she supported will benefit all citizens within the planning area; and

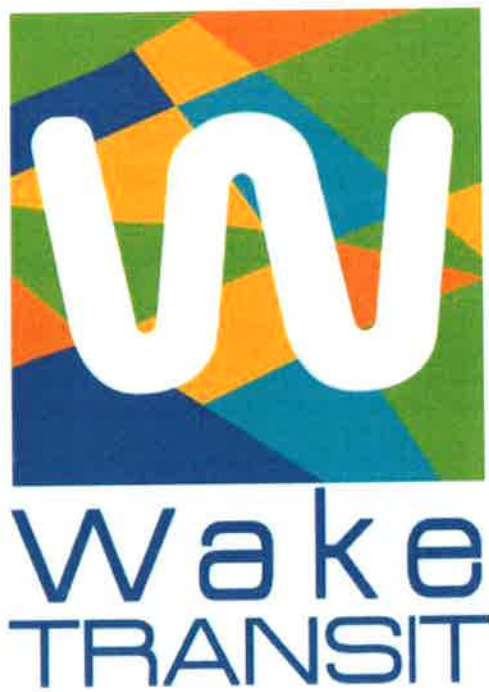
WHEREAS, the Burlington Graham Metropolitan Planning Organization commends your character, leadership and service to our community.

NOW, THEREFORE, I, Leonard Williams, Chairman of the Burlington Graham Transportation Advisory Committee, do hereby deem it an honor and pleasure to extend this Proclamation to **Cheryl McQueary** in recognition and appreciation of her dedication to the North Carolina Department of Transportation Board.

This the 21st day of March 2017.

*Chair, Leonard Williams
Burlington Graham
Transportation Advisory Committee*

FY 2018 Draft Wake Transit Work Plan



FY 2018 Draft Transit Work Plan

The governing boards of GoTriangle, CAMPO, and the Wake County Board of Commissioners adopted the Wake County Transit Plan, including the Wake County Transit Financial Plan and the Transit Governance Interlocal Agreement, which guides the ongoing planning, funding, expansion and construction of the Plan. Included in the governance agreement is the creation of the Transit Planning Advisory Committee (TPAC), a team charged with planning and implementing the adopted Wake Transit Plan. TPAC is comprised of members from all of Wake County's municipalities, plus GoTriangle, the Capital Area Metropolitan Planning Organization (CAMPO), Wake County, North Carolina State University (NCSU) and Research Triangle Park (RTP). Per the governance agreement, the TPAC is charged with producing a recommended annual Wake Transit Work Plan, comprised of annual operating and capital budgets, an update of the financial model and assumptions guiding the Transit Plan, multi-operating and capital programs guiding future work plans, and annual operating and capital agreements. These agreements will guide the deliverables for funds appropriated in the Wake Transit major operating and capital funds appropriated by the tax district.

Enclosed are the FY 2018 Draft Wake Transit Operating and Capital Budgets, corresponding project sheets, and a component of the FY 2018 Draft Work Plan. The FY 2018 Draft Transit Work Plan balances the careful use of tax payer dollars with thoughtful investment in transit. The FY 2018 Draft Transit Work Plan's approach is to address some short-term pressing needs, such as increasing weekend and evening service and to provide smaller capital projects such as ADA improvements and increased bus stops. The Plan also allocates funds towards studies and planning to allow for strategic investment based on sound guidance and data for deployment of new routes and peak service increases, and major capital project investments like the planned Commuter Rail and Bus Rapid Transit projects.

After comment is received from the public, agencies, and stakeholders, the TPAC will review and develop the recommended FY 2018 Transit Work Plan to be presented to CAMPO and GoTriangle for adoption.

Governance | Transit Planning Advisory Committee



Transit Planning Advisory Committee (TPAC) is the technical team charged with planning and implementing the adopted Wake Transit Plan.

TPAC makes recommendations on how the dollars are spent.

Prepare Annual and Multi-Year Capital and Operating Plans.

Recommendations are sent to the governing boards simultaneously for approval.

TPAC Members

Wake County
Research Triangle Park
Go Triangle
CAMPO
NCSU
Apex
Cary
Fuquay-Varina
Garner
Holly Springs
Knightdale
Morrisville
Raleigh
Rolesville
Wake Forest
Wendell
Zebulon



Important for members to be engaged to influence decision making

FY18 Triangle Tax District: Wake Operating

Triangle Tax District: Wake Operating	
Revenues	
Tax District Revenues	
Article 43 1/2 Cent Local Option Sales Tax	\$ 81,281,000
Vehicle Rental Tax	\$ 3,598,000
\$7.00 Vehicle Registration Tax	\$ 4,434,000
\$3.00 Vehicle Registration Tax (Transfer from Wake Tax District)	\$ 1,689,000
Total Revenues	\$ 91,002,000
Expenditures	
Tax District Administration	
Salaries and Benefits	\$ 153,750
Contracted Services	\$ 219,333
Transit Plan Administration	
GoTriangle	\$ 1,291,102
CAMPO	\$ 150,000
GoRaleigh	\$ 970,000
GoCary	\$ 182,413
Reserve	\$ 370,000
Transit Plan Studies	\$ 2,737,500
Bus Operations	
GoTriangle	\$ 1,656,299
GoRaleigh	\$ 1,468,665
GoCary	\$ 938,522
TRACS	\$ 150,000
Knightdale	\$ 43,000
Wendell	\$ 4,200
Zebulon	\$ 5,516
Transfer to Triangle Tax District – Wake Capital	\$ 79,474,000
Allocation to Wake Operating Fund Balance	\$ 1,187,700
Total Expenditures	\$ 91,002,000
Revenues over Expenditures	\$ -

**GOTRIANGLE
FISCAL YEAR 2018
TRIANGLE TAX DISTRICT -- WAKE OPERATING FUND ORDINANCE**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District -- Wake Operating Fund** for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

Article 43 ½ Cent Local Option Sales Tax	\$81,281,000
Vehicle Rental Tax	\$3,598,000
\$7.00 Vehicle Registration Tax	\$4,434,000
\$3.00 Vehicle Registration Tax (Transfer from Wake Tax District)	\$1,689,000
Total	\$91,002,000

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District -- Wake Operating Fund** for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

Tax District Administration (GoTriangle)	\$373,083
Transit Plan Administration	
GoTriangle	\$1,291,102
Capital Area Metropolitan Planning Organization (CAMPO)	\$150,000
City of Raleigh	\$970,000
Town of Cary	\$182,413
Reserve	\$370,000
Transit Plan Studies	\$2,737,500
Bus Operations	
GoTriangle	\$1,656,299
City of Raleigh	\$1,468,665
Town of Cary	\$938,522
Wake County	\$150,000
Town of Knightdale	\$43,000
Town of Wendell	\$4,200
Town of Zebulon	\$5,516
Transfer to Triangle Tax District -- Wake Capital	\$79,474,000
Allocation to Wake Operating Fund Balance	\$1,187,700
Total	\$91,002,000

Section 3. The GoTriangle General Manager, or his or her designee, is hereby authorized to transfer funds within appropriations under the following conditions:

- A) No transfer may be made that changes the adopted appropriations for debt service, allocations to reserves, and allocations to fund balance.
- B) All budget transfers will be reported to the Transit Planning Advisory Committee.
- C) All increases to an appropriation, and all transfers between appropriations, must be reviewed by the Transit Planning Advisory Committee and approved by the CAMPO and GoTriangle governing boards.

Section 4. Copies of the Budget Ordinance shall be furnished to the Clerk, to the Board of Trustees, to the Finance Officer, and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds. Copies shall also be furnished to representatives of the Agencies under Section 2. The Budget Ordinance shall be entered into the Board minutes.

ADOPTED THIS XXND DAY OF JUNE 2017.

Jennifer Robinson, Board of Trustees Chair

ATTEST:

Michelle C. Dawson, Clerk to the Board