

**BURLINGTON-GRAHAM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE
TUESDAY, JANUARY 18, 2022
VIA ZOOM**

DRAFT MINUTES

Due to technical difficulties, portions of this meeting were not recorded

MEMBERS PRESENT

Leonard Williams, Gibsonville (Chair)
Bob Ward, Burlington (Vice Chair)
Patty Phillips, Mebane
Monti Allison, Elon
Gary Deal, Whitsett
Kelly Allen, Haw River
Mary Beth Murphy, Guilford County
Jamezetta Bedford, Orange County

NCDOT STAFF

Stephen Robinson, NCDOT Division 7

FHWA STAFF

Suzette Morales

BGMPO STAFF PRESENT

Wannetta Mallette
Blake Cashmore

OTHERS PRESENT

Mike Nunn, Burlington
John Andoh, Link Transit
Eric Tang, VHB

Call to Order

Chair Leonard Williams welcomed all members and guests and called the January 18, 2022 TAC meeting to order at 5:30 p.m. Ms. Wannetta Mallette conducted the membership roll call and established a quorum. Chair Williams requested a motion to approve the agenda. Mr. Bob Ward made the motion to approve, seconded by Mr. Gary Deal. The motion carried by unanimous voice vote. Chair Williams made a request for public comments or speakers from the floor. There were no speakers from the floor and no public comments were made. Ms. Mallette read the Ethics Statement and no conflicts of interest were announced. Chair Williams then requested a motion to approve the meeting minutes. Mr. Ward made a motion to approve the January 18, 2022 TAC meeting minutes and Ms. Mary Beth Murphy seconded the motion. The motion passed unanimously by voice vote.

Election of 2022 TAC Officers

Ms. Mallette opened the floor for TAC officer nominations. Mr. Ward nominated Leonard Williams for TAC Chair. The nominations were closed after receiving no additional nominations. There being no discussion, Mr. Ward made a motion to approve the

nomination and the motion passed by unanimous voice vote. Ms. Mallette then opened the floor for Vice Chair nominations. Chair Williams nominated Mr. Bob Ward and no additional nominations were made. There be no discussion, Chair Williams made the motion to approve the nomination, seconded by Ms. Patty Phillips and the motion passed unanimously by voice vote. Chair Williams thanked the TAC for its support and expressed his sentiments for working with TAC members for another year.

TAC 2022 Meeting Calendar

Ms. Mallette presented the TAC 2022 meeting calendar for approval. There being no discussion, Chair Williams called for a motion to approve. Mr. Ward made the motion to approve the 2022 TAC meeting calendar. Chair Williams called for the voice vote and the motion carried unanimously by voice vote.

Draft FY 2023 Unified Planning Work Program

Ms. Mallette provided an overview of the Draft FY 2023 Unified Planning Work Program (UPWP). She explained the UPWP is a federal requirement for MPOs that outlines work tasks, provides operational transparency, and outlines opportunity for public input. The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) provide funding for MPOs that are sub-allocated at the state level according to population and individual planning needs. Ms. Mallette reviewed the categories of work tasks and the specific tasks and projects completed in FY 2022. Ms. Mallette then outlined proposed FY 2023 work tasks, which included among them a regional transit feasibility study, completion of the Transportation Safety Plan, and development of CommunityViz regional growth scenarios. Ms. Mallette requested TAC approval of the Draft UPWP and release for a 30-day public comment period. Chair Williams requested the motion. Mr. Ward made the motion to approve the draft UPWP and recommend the report's release for public comment. Ms. Kelly Allen seconded the motion and the motion passed unanimously by voice vote.

BGMPO TIP Amendments

Mr. Blake Cashmore presented the STIP BGMPO TIP amendments introduced during the months of November 2021 – January 2022. Four projects were amended during this period: TO-6170, a transit operations assistance project; EB-5885 and EB-5887, two bike and pedestrian projects in Burlington; and U-6014, a road widening project in Burlington along Graham-Hopedale Road. BGMPO staff recommended the TAC approve the TIP amendments and recommend TAC adoption by resolution. Ms. Mary Beth Murphy made a motion to approve the TIP. Mr. Monti Allison seconded the motion. The motion passed unanimously by voice vote.

Endorsement of 2022 MPO Safety Performance Targets

Ms. Mallette presented an overview of the 2022 MPO Safety Performance Measures and Targets. She explained that one of VHB's Transportation Safety Plan scope tasks is to determine if the BGMPO should continue endorsement of the state safety performance targets or develop their own. For the current year, BGMPO staff and TCC are recommending endorsement of the state targets until that determination is made by VHB. The motion to endorse the 2022 BGMPO safety targets carried by unanimous voice vote.

Triangle Region Air Quality Conformity Determination Report

Ms. Mallette stated the Air Quality Conformity Determination Report (AQ-CDR) was released December 2021 for public comment. No public comments were received to date. The AQ-CDR includes transportation projects that are in regional MPO's long-range plans that will be implemented to maintain compliance with state and federal emission requirements. While the BGMPO received no comments, DCHC, CAMPO and the Triangle Area MPO received comments recommending the inclusion of additional non-motorized solutions. Ms. Mallette requested TAC approval of the AQ-CDR pending public hearing comments. Chair Williams opened the public hearing. No public comments were made. Chair Williams then requested a motion to adopt the AQ-CDR by resolution. The motion passed unanimously by voice vote.

Agency Reports and Updates

FHWA: Ms. Suzette Morales reported FHWA released a notice of eight emphasis areas to improve the transportation planning process. FHWA Division offices are awaiting guidance from central headquarters before proceeding forward with implementation.

NCDOT-DIVISION 7: Mr. Stephen Robinson reported the crosswalk and pedestrian signal upgrades at South Church Street and Edgewood intersection and Boone Station Drive are almost complete. Only pavement re-markings and audible pedestrian buttons remain for the projects to be finished. Division staff is waiting for guidance from the STIP workgroup regarding the next STIP programming and hope to have more information within the next few months.

NCDOT-IMD: Mr. Alex Rotenberry introduced himself and explained NCDOT-IMD has four planning areas across the state with a corresponding planner. Mr. Rotenberry manages the western Piedmont area and will be BGMPO's primary point of contact. His jurisdiction excludes the Triangle area.

BGMPO: Ms. Mallette announced the first Transportation Safety Plan public meeting will be held Wednesday, February 23 at 6 p.m. The meeting will be in a virtual format. Preliminary crash and data findings will be presented at the next TAC meeting.

Adjournment

There being no further business, Chair Williams adjourned the meeting at 6:04 p.m. The next TAC meeting was scheduled for **February 15, 2022**.