

MEETING MINUTES

**BURLINGTON-GRAHAM METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COORDINATING COMMITTEE
TUESDAY, OCTOBER 21, 2025
MEETING VIA MICROSOFT TEAMS
425 S. LEXINGTON AVENUE
BURLINGTON, NC 27215**

PRESENT

Mike Nunn, Vice Chair, City of Burlington
Jamie Lawson, City of Burlington
Ashley Ownbey, City of Burlington
Lori Oakley, Town of Elon
Darlene Weaver, Orange County
Sarah Williamson-Baker,
Orange County Public Transit
Joshua Johnson, City of Graham
Brandon Parker, Town of Gibsonville
Matthew Hoagland, Alamance County
Mike Kirstner, PART
Scott Rhine, PART
John Andoh Link Transit
Paul Black, GoTriangle
Logan DiGiacomo, GoTriangle
Peter Murphy, ACTA

NCDOT STAFF

Nishant Shah, Division 7
Sangwoo (Marty) Sung, TPD

BGMPO STAFF

Eliud De Jesus, MPO Administrator
Kylie Tannenbaum, Transportation Planner

Guest

Doug Plachcinski, Triangle West TPO

Call to Order

Vice Chair Mike Nunn presided and welcomed all attendees, including new BGMPO Staff member Kylie Tannenbaum, Transportation Planner. Mr. Eliud De Jesus called the October 21, 2025, TCC meeting to order at 9:03 a.m., conducted the membership roll call, and established a quorum. Vice Chair Nunn requested any agenda changes and public comments. Eliud De Jesus reviewed updates to the agenda, including the introduction of new staff, additional TIP amendments linked to the Section 5307 item, and details added to the Prioritization 8.0 section. Matthew Hoagland moved to approve the modified agenda, seconded by Paul Black. The motion was carried by unanimous voice vote. Members reviewed and then requested a motion to approve the August 19, 2025, meeting minutes. Ashley Ownbey made the motion to approve the minutes, seconded by Jamie Lawson. The motion was carried by unanimous voice vote.

Triangle West MPO Strategic Plan & Organizational Assessment

Mr. Eliud De Jesus introduced guest speaker, Doug Plachcinski who presented an overview of the Triangle West TPO's strategic plan and organizational assessment. He discussed the region's rapid growth and emphasized the importance of proactive engagement with local governments. He also shared information about the transition of the lead planning agency to the Central Pines Regional Council, which requires improved onboarding and role clarity for staff. The presentation highlighted the plan to phase in four new positions, including a transportation modeler to support SPOT 9 express design requirements. He noted the development of measurable performance metrics to ensure accountability and organizational

resilience. Mr. Plachcinski agreed to share the finalized strategic plan with the Burlington-Graham MPO once adopted. Mr. John Andoh inquired about the funding management methodology within the Triangle West Region. Mr. Plachcinski responded by explaining that Triangle West employs a network analyst calibration process, collaborating with local partners to verify roads and features within their respective jurisdictions. Emphasis has also been placed on transit networks within these models, recognizing that transit modeling is distinct from highway network modeling. Mr. Plachcinski further noted that the modeling manager is likely due for mentorship and succession planning as they advance in their career. He stressed that modelers are typically trained internally rather than hired with pre-existing skills, which accounts for the three current modelers on the team. The fourth modeling position is primarily dedicated to the outputs of the regional travel demand model and its integration into NCDOT's express design system or protocols. This role also supports congestion management plan duties, a responsibility assumed when an organization achieves TMA status. Mr. Plachcinski observed that their model is highly detailed, surpassing the other two regional models in the state, and due to the historical setup of the modeling processes, it demands more time and personnel.

BGMPO Functional Classification Decennial Review

Mr. De Jesus provided a presentation on the Functional Classification Decennial Review and the proposed changes to the MPO, including the list of changes and associated maps. Functional classification is a federally required process by which streets and highways are grouped into classes, according to the character of service they are intended to provide. BGMPO must approve the proposed functional classification changes within its planning area before submitting them to FHWA for review. More information can be found through the following link: [Highway Functional Classification](#).

Eliud De Jesus provided information on the federally mandated process for functional classification of streets and highways. The committee approved the functional classification changes and recommended TAC approval by resolution. Joshua Johnson asked about project number eight, Gerringer Road. Reclassification Number nine, NC-87 Highway, to be reviewed. Lori Oakley, along with the conditions of eight and nine, are to be kept as currently are classified.

Transit Section 5307 Formula Fund Suballocation

Eliud De Jesus provided details about the agreement reached by five regional transit operators on dividing Federal Transit Administration Section 5307 formula funds. The allocation takes into account each agency's service area, population, and ridership within the urbanized zone. The committee approved the suballocation and recommended TAC approval. Peter Murphy explained that he had limited time to make a decision, with only a few opportunities to review and decide. Sarah Williamson-Baker expressed dissatisfaction with the short turnaround process. Mr. Scott discussed the best use of assets with the consultant, as suggested by other consultants. Sarah Williamson-Baker noted that without suballocation services, delays could occur. Peter Murphy, ACTA, mentioned a \$500,000 reduction to the entire system, which was financially impactful for all, and the suballocation was agreed upon on very short notice among the five transit agencies. A motion to recommend TAC approval of the 2025 Section 5307 Formula Fund Suballocation was made by Paul Black and seconded by Peter Murphy. Ms. Williamson-Baker opposed the proposed grouping, and the motion carried.

Transportation Improvement Program Amendment (MTIP)

Mr. De Jesus reviewed proposed amendments to the 2024–2033 and 2026–2035 for the Statewide Transportation Improvement Program and the BGMPO TIP. Vice Chair Nunn requested a motion to approve. A motion to approve the amendments and recommend MTIP adoption by resolution was made by Ashley Ownbey and seconded by Mark Kirstner. The motion carried unanimously.

<i>STIP-ID</i>	<i>Project</i>	<i>Funding Category</i>	<i>Funding Year</i>	<i>Cost</i>
STATEWIDE PROJECTS				
<i>STIP ADDITIONS</i>				
<i>BN-0031</i>	<i>VARIOUS, LOCATIONS STATEWIDE. CONSTRUCT PEDESTRIAN SAFETY IMPROVEMENTS. ADD PROJECT AT THE REQUEST OF THE TRANSPORTATION MOBILITY AND SAFETY DIVISION.</i>	<i>ENGINEERING RIGHT-OF-WAY UTILITIES CONSTRUCTION</i>	<i>FY 2026</i>	<i>\$1,000,000 (TAANY)</i>
			<i>FY 2026</i>	<i>\$ 2,000,000 (TAANY)</i>
			<i>FY 2026</i>	<i>\$2,600,000 (TAANY)</i>
			<i>FY 2026</i>	<i><u>\$21,400,000(TAANY)</u></i>
			Total	\$27,000,000
<i>M-0392A DIV</i>	<i>VARIOUS, LOCATIONS STATEWIDE, DIVISION NEEDS FUNDING. FUNDING FOR HYDRAULICS, PRELIMINARY ENGINEERING FOR MISCELLANEOUS PROJECTS. ADD PROJECT BREAK AT THE REQUEST OF THE HYDRAULICS UNIT.</i>	<i>ENGINEERING</i>	<i>FY 2026</i>	<i>\$30,000 (T)</i>
			<i>FY 2027</i>	<i>\$30,000 (T)</i>
			<i>FY 2028</i>	<i>\$30,000 (T)</i>
			<i>FY 2029</i>	<i>\$30,000 (T)</i>
			<i>FY 2030</i>	<i>\$30,000 (T)</i>
			<i>FY 2031</i>	<i>\$30,000 (T)</i>
			<i>FY 2032</i>	<i>\$30,000 (T)</i>
			<i>FY 2033</i>	<i>\$30,000 (T)</i>
			<i>AFTER FY 2033</i>	<i><u>\$30,000 (T)</u></i>
			Total	\$ 270,000
<i>M-0392A REG</i>	<i>VARIOUS, LOCATIONS STATEWIDE, REGIONAL IMPACT FUNDING. FUNDING FOR HYDRAULICS, PRELIMINARY ENGINEERING FOR MISCELLANEOUS PROJECTS. ADD PROJECT BREAK AT THE REQUEST OF THE HYDRAULICS UNIT.</i>	<i>ENGINEERING</i>	<i>FY 2026</i>	<i>\$30,000 (T)</i>
			<i>FY 2027</i>	<i>\$30,000 (T)</i>
			<i>FY 2028</i>	<i>\$30,000 (T)</i>
			<i>FY 2029</i>	<i>\$30,000 (T)</i>
			<i>FY 2030</i>	<i>\$30,000 (T)</i>
			<i>FY 2031</i>	<i>\$30,000 (T)</i>
			<i>FY 2032</i>	<i>\$30,000 (T)</i>
			<i>FY 2033</i>	<i>\$30,000 (T)</i>
			<i>AFTER FY 2033</i>	<i><u>\$30,000 (T)</u></i>
			Total	\$270,000

M-0392A SW	VARIOUS, LOCATIONS STATEWIDE, STATEWIDE MOBILITY FUNDING. FUNDING FOR HYDRAULICS, PRELIMINARY ENGINEERING FOR MISCELLANEOUS PROJECTS. ADD PROJECT BREAK AT THE REQUEST OF THE HYDRAULICS UNIT.	ENGINEERING	FY 2026	\$40,000	(T)
			FY 2027	\$40,000	(T)
			FY 2028	\$40,000	(T)
			FY 2029	\$40,000	(T)
			FY 2030	\$40,000	(T)
			FY 2031	\$40,000	(T)
			FY 2032	\$40,000	(T)
			FY 2033	\$40,000	(T)
			AFTER FY 2033	<u>\$40,000</u>	(T)
			Total	\$360,000	

STIP MODIFICATIONS

HV-0001	VARIOUS, LOCATIONS STATEWIDE. CONSTRUCTION OF ELECTRIC VEHICLE SUPPLY EQUIPMENT ALONG NORTH CAROLINA'S ALTERNATIVE CORRIDORS AND NEVI PLANNING. ADD PRELIMINARY ENGINEERING AND CONSTRUCTION IN FY 26. THIS ACTION ADDS THESE PHASES TO THE 2026-2035 STIP.	ENGINEERING CONSTRUCTION	FY 2026	\$91,702,000	(NEVI)
			FY 2026	<u>\$100,904,000</u>	(NEVI)
			Total	\$9,202,000	

BURLINGTON-GRAHAM URBAN AREA MPO PROJECTS

STIP ADDITIONS OR MODIFICATIONS

TM-0069	BURLINGTON-GRAHAM URBAN AREA GOTRIANGLE. SYSTEMWIDE. OPERATING ASSISTANCE. METROPOLITAN PLANNING ORGANIZATION ADD PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS	FY 2026	\$408,150	(5307)
			FY 2026	<u>\$102,100</u>	(L(M))
			Total	\$879,600	
TM-0070	ORANGE COUNTY PUBLIC TRANSIT. SYSTEMWIDE. OPERATING ASSISTANCE AND PURCHASE OF CHARGING STATIONS. ADD PROJECT AT THE REQUEST OF THE MPO.	CAPITAL	FY 2026	\$409,000	(5307)
			FY 2026	<u>\$409,000</u>	(L(M))
			Total	\$818,000	
TO-5134	PART (PIEDMONT AUTHORITY FOR REGIONAL TRANSPORTATION) VARIOUS LOCATIONS STATEWIDE OPERATING ASSISTANCE. FEDERAL TRANSIT ADMINISTRATION SECTION 5307 (G&A FUNDS ALLOCATION). MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS	FY 2026	\$510,000	(5307)
			FY 2026	\$510,000	(L(M))
			FY 2027	\$510,000	(5307)
			FY 2027	\$510,000	(L(M))
			FY 2028	\$510,00	(5307)
			FY 2028	\$510,000	(L(M))
			FY 2029	\$510,000	(5307)
			FY 2029	\$510,000	(L(M))
			FY 2030	\$510,000	(5307)
			FY 2030	\$510,000	(L(M))

			FY 2031	\$510,000	(5307)
			FY 2031	\$510,000	(L(M))
			FY 2032	\$510,000	(5307)
			FY 2032	\$510,000	(L(M))
			FY 2033	\$510,000	(5307)
			FY 2033	<u>\$510,000</u>	<u>(L(M))</u>
			Total	\$8,160,000	
TO-5214	ACTA PUBLIC TRANSIT. OPERATING ASSISTANCE (5307@50/50) MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS	FY 2026	\$577,000	(5307)
			FY 2026	\$577,000	(L(M))
			FY 2027	\$577,000	(5307)
			FY 2027	\$577,000	(L(M))
			FY 2028	\$577,000	(5307)
			FY 2028	\$577,000	(L(M))
			FY 2029	\$577,000	(5307)
			FY 2029	\$577,000	(L(M))
			FY 2030	\$577,000	(5307)
			FY 2030	\$577,000	(L(M))
			FY 2031	\$577,000	(5307)
			FY 2031	\$577,000	(L(M))
			FY 2032	\$577,000	(5307)
			FY 2032	\$577,000	(L(M))
			FY 2033	\$577,000	(5307)
			FY 2033	<u>\$577,000</u>	<u>(L(M))</u>
			Total	\$9,232,000	
TA-6322	CITY OF BURLINGTON/LINK TRANSIT. CAPITAL FOR PEDESTRIAN IMPROVEMENTS, BUS SHELTERS, CONSTRUCTION, ENGINEERING AND DESIGN MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	CAPITAL/ CONSTRUCTION	FY 2026	\$181,000	(5339)
			FY 2026	<u>\$46,000</u>	<u>(L(M))</u>
			Total	\$227,000	
TL-0029	CITY OF BURLINGTON/LINK TRANSIT. CAPITAL IMPROVEMENTS FOR TRANSIT VEHICLE. MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	CAPITAL	FY 2026	\$235,000	(5307)
			FY 2026	<u>\$70,000</u>	<u>(L(M))</u>
			Total	\$ 305,000	
TA-6733	CITY OF BURLINGTON/LINK TRANSIT. VEHICLE REPLACEMENT, FIXED ROUTE AND PARATRANSIT VEHICLES. MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	CAPITAL	FY 2026	\$448,000	(5307)
			FY 2026	<u>\$140,000</u>	<u>(L(M))</u>
			Total	\$588,000	

NEW	CITY OF BURLINGTON/LINK TRANSIT. TRAINING ADMINISTRATIVE AND OPERATIONAL STAFF ADD PROJECT AT THE REQUEST OF THE MPO.	OPERATION/ TRAINING	FY 2026	\$30,000	(5307)
			FY 2026	\$6,000	(L(M))
			FY 2027	\$10,000	(5307)
			FY 2027	\$2,000	(L(M))
			FY2028	\$10,000	(5307)
			FY 2028	\$2,000	(L(M))
			FY 2029	\$10,000	(5307)
			FY 2029	<u>\$2,000</u>	<u>(L(M))</u>
			Total	\$72,000	
NEW	CITY OF BURLINGTON/LINK TRANSIT. SECURITY ENHANCEMENTS ADD PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS/ CAPITAL/ SECURITY	FY 2026	\$102,000	(5307)
			FY 2026	\$24,000	(L(M))
			FY 2027	\$34,000	(5307)
			FY 2027	\$8,000	(L(M))
			FY2028	\$34,000	(5307)
			FY 2028	\$8,000	(L(M))
			FY 2029	\$34,000	(5307)
			FY 2029	<u>\$8,000</u>	<u>(L(M))</u>
			Total	\$252,000	
NEW	CITY OF BURLINGTON/LINK TRANSIT. SHOP TRUCK REPLACEMENT ADD PROJECT AT THE REQUEST OF THE MPO.	CAPITAL/ OPERATIONS	FY 2026	\$96,000	(5307)
			FY 2026	<u>\$24,000</u>	<u>(L(M))</u>
			Total	\$120,000	
TO-6170	CITY OF BURLINGTON/LINK TRANSIT. OPERATING ASSISTANCE TO MAINTAIN CURRENT LEVEL OF SERVICE IN ADDITION TO SERVICE EXPANSION FOR WEEKEND SERVICE. MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS	FY 2026	\$1,728,000	(5307)
			FY 2026	<u>\$1,728,000</u>	<u>(L(M))</u>
			Total	\$3,456,000	
TO-6812A	CITY OF BURLINGTON/LINK TRANSIT. ADA SERVICES MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS	FY 2026	\$728,000	(5307)
			FY 2026	<u>\$183,000</u>	<u>(L(M))</u>
			Total	\$911,000	
TM-0046	CITY OF BURLINGTON/LINK TRANSIT.FLEET AND FACILITIES MAINTENANCE MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	CAPITAL	FY 2026	\$1,123,000	(5307)
			FY 2026	<u>\$279,000</u>	<u>(L(M))</u>
			Total	\$1,402,000	
TO-5220, TM- 0070, or NEW	ORANGE COUNTY PUBLIC TRANSIT. BUS STOP SIGNAGE, LOT IMPROVEMENTS, AND VEHICLE COMMUNICATIONS EQUIPMENT PROCUREMENT ORANGE COUNTY PUBLIC TRANSIT. ADD/MODIFY PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS/ CAPITAL	FY 2026	\$280,000	(5307)
			FY 2026	<u>\$70,000</u>	<u>(L(M))</u>
			Total	\$350,000	

SPOT 8.0 Report on Project Submittal Changes

Mr. De Jesus provided an overview of the SPOT Online, which is closed for submittals on September 30. Staff submitted all the projects approved by the Board with a few changes. Mebane's project for the Lowes Boulevard Extension (H230066) was submitted, as Division 7 clarified that the H172286 project does not need to be submitted because it was funded in the last cycle. The changes also included, at Graham's request, adjusting H230393 to modify the intersection improvement details, replacing the roundabout with access management improvements. The modernization improvements for NC 49 (Roxboro Street)/Trollingwood Road and North Wilkins Road (H230566) were extended to encompass the bridge south of US 70, in coordination with Division 7 Corridor Development Engineer recommendations.

Additionally, two rail projects for track improvements near Graham were submitted (R250840 and R250841). Two transit projects for regional Bus Rapid Transit were also submitted: T250838 for the route between Mebane and Carrboro, and T250839 for the route between Winston-Salem and Mebane. The following steps will involve reviewing the local input point methodology this winter and spring, with The assignment of local input points in the summer and fall of 2026.

AGENCY UPDATES

NCDOT Division 7 Engineer Report: Nishat Shah provided two project updates from the Division 7 report noting that right-of-way acquisition for the Graham Hotel Road (U-6014) project is complete. For UPD-84 and C62, approximately 90% of the right-of-way has been acquired, with one parcel remaining.

NCDOT Transportation Planning Division Update: Mr. Sung shared highlights from the TPD Newsletter. Johnson was appointed Secretary of the NCDOT on October 1, 2025. NCDOT is accepting Pedestrian Safety Project applications through November 14, 2025, with no local match required. The 1st Quarter 5303 Claim is due October 31, and FY27 Planning Fund Allocations are due November 14, 2025.

Transit Agency Updates: Peter Murphy shared updates about their Micro Transit Grant. They use ECOLane Software. ACTA shared a cutting for new ACTA services to Graham and Haw River started on October 1.

Other Business: Eliud De Jesus provided updates on the FFY 2026 Call for Pedestrian Safety Projects which are alternative and P9 Express Designs. Members discussed questions and updates.

ADJOURNMENT

There being no further business, Vice Chair Mike Nunn thanked the Technical Coordinating Committee for its participation. Peter Murphy moved to adjourn the meeting. The motion was seconded by Ashley Ownbey and carried unanimously. The meeting was adjourned at 10:40 a.m. The next TCC meeting is scheduled for January 20, 2026.