

MEETING MINUTES

BURLINGTON-GRAHAM METROPOLITAN PLANNING ORGANIZATION TRANSPORTATION ADVISORY COMMITTEE

TUESDAY, OCTOBER 21, 2025

425 S. LEXINGTON AVENUE
BURLINGTON, NC 27215

PRESENT

Bob Ward, Chair, City of Burlington
Ricky Hall, Vice Chair, City of Graham
Jim Butler, Mayor, City of Burlington
Steve Carter, Alamance County
Montrena Hadley, City of Mebane
Peter Murphy, Alamance County
Bobby Chin, City of Graham
Jean Hamilton, Orange County

NCDOT STAFF
Nishant Shah, Division 7
Marty Sung, DIVISION 7

BGMPO STAFF
Eliud De Jesus
Kylie Tannenbaum

OTHERS/GUESTS

Peter Murphy, ACTA
Jaime Lawson, Burlington
Scott Rhine, PART
Lynn Clark, NCDOT BOT
Doug Plachcinski, Triangle West TPO

Call to Order

Chair Bob Ward presided, welcomed all attendees, including new BGMPO Staff member Kylie Tannenbaum, Transportation Planner, and called the October 21, 2025, TAC meeting to order at 5:06 pm. Mr. Eliud De Jesus conducted the membership roll call and established a quorum. Chair Ward requested some changes to the agenda and public comments. Mr. De Jesus requested that item five regarding transit 5307 be tabled. Mr. Steve Carter made the motion to approve the modified agenda, seconded by Ricky Hall. The motion was carried by unanimous voice vote. Chair Ward then requested a motion to approve the August 19, 2025, meeting minutes. Mr. Ricky Hall made the motion to approve the minutes, seconded by Jim Butler. The motion was carried by unanimous voice vote. Chair Ward gave special recognition and thanks to Mayor Jim Butler for representing the City of Burlington and serving on the BGMPO Executive Board since 2014, acknowledging his distinguished public service to the Burlington Graham Metropolitan Planning Organization.

Triangle West MPO Strategic Plan & Organizational Assessment

Doug Plachcinski presented an overview of the Triangle West MPO's strategic plan and organizational assessment. He discussed the region's rapid growth and emphasized the importance of proactive engagement with local governments. He also shared information about the transition of the lead planning agency to the Central Pines Regional Council, which requires improved onboarding and role clarity for staff. The presentation highlighted the plan to phase in four new positions, including a transportation modeler to support SPOT 9 express design requirements. He noted the development of measurable

performance metrics to ensure accountability and organizational resilience, public policy goals establishment. Mr. Bob Ward, Chair, asked how the plan will be implemented. Doug mentioned the hiring of the staff was needed.

BGMPO Functional Classification Decennial Review

Mr. De Jesus provided a presentation on the Functional Classification Decennial Review and the proposed changes to the MPO, including the list of changes and associated maps. Functional classification is a federally required process by which streets and highways are grouped into classes based on the character of service they are intended to provide. BGMPO must approve the proposed functional classification changes within its planning area before submitting them to FHWA for review. Joshua Johnson asked about project number eight, Gerringer Road Reclassification, and project number nine, NC-87 Highway, to be reviewed by Ms. Oakley, along with the conditions of projects eight and nine, to be kept as currently classified. Ricky Hall (Vice Chair) voted and seconded by Mr. Steve Carter. More information can be found through the following link: [Highway Functional Classification](#).

Transit Section 5307 Formula Fund Suballocation

Eliud De Jesus provided information on the fact that, as the subrecipient of Federal Transit Administration Section 5307 formula funds for the Burlington–Graham Urbanized Area, the five regional transit operators have reached a consensus on how to split the federal funds among them. Transit agencies must provide their respective non-federal matches, as voted by Mr. Ricky Hall and Mayor Butler. Eliud De Jesus provided information regarding the subrecipient of Federal Transit Administration Section 5307 formula funds for the Burlington–Graham Urbanized Area, and that the five regional transit operators had reached a consensus on how to split the federal funds among them. Mr. Ricky Hall and Mayor Butler moved that transit agencies must provide their respective non-federal matches.

Transportation Improvement Program Amendment (MTIP)

Mr. De Jesus presented the 2024–2033 and 2026–2035 Transportation Improvement Program for adoption. The TIP is a living document that may be amended as needed. A motion to recommend TAC adoption was made by Ricky Hall and seconded by Mayor Jim Butler. The motion carried unanimously.

<i>STIP-ID</i>	<i>Project</i>	<i>Funding Category</i>	<i>Funding Year</i>	<i>Cost</i>
<i>STATEWIDE PROJECTS</i>				
<i>STIP ADDITIONS</i>				
<i>BN-0031</i>	<i>VARIOUS, LOCATIONS STATEWIDE.</i>	<i>ENGINEERING</i>	<i>FY 2026</i>	<i>\$1,000,000 (TAANY)</i>
	<i>CONSTRUCT</i>	<i>RIGHT-OF-WAY</i>	<i>FY 2026</i>	<i>\$ 2,000,000 (TAANY)</i>
	<i>PEDESTRIAN SAFETY IMPROVEMENTS.</i>	<i>UTILITIES</i>	<i>FY 2026</i>	<i>\$2,600,000 (TAANY)</i>
	<i>ADD PROJECT AT THE REQUEST OF THE</i>	<i>CONSTRUCTION</i>	<i>FY 2026</i>	<i><u>\$21,400,000(TAANY)</u></i>
	<i>TRANSPORTATION MOBILITY AND</i>		<i>Total</i>	<i>\$27,000,000</i>
	<i>SAFETY DIVISION.</i>			

M-0392A DIV	VARIOUS, LOCATIONS STATEWIDE, DIVISION NEEDS FUNDING. FUNDING FOR HYDRAULICS, PRELIMINARY ENGINEERING FOR MISCELLANEOUS PROJECTS. ADD PROJECT BREAK AT THE REQUEST OF THE HYDRAULICS UNIT.	ENGINEERING	FY 2026	\$30,000	(T)
			FY 2027	\$30,000	(T)
			FY 2028	\$30,000	(T)
			FY 2029	\$30,000	(T)
			FY 2030	\$30,000	(T)
			FY 2031	\$30,000	(T)
			FY 2032	\$30,000	(T)
			FY 2033	\$30,000	(T)
			AFTER FY 2033	<u>\$30,000</u>	(T)
			Total	\$ 270,000	
M-0392A REG	VARIOUS, LOCATIONS STATEWIDE, REGIONAL IMPACT FUNDING. FUNDING FOR HYDRAULICS, PRELIMINARY ENGINEERING FOR MISCELLANEOUS PROJECTS. ADD PROJECT BREAK AT THE REQUEST OF THE HYDRAULICS UNIT.	ENGINEERING	FY 2026	\$30,000	(T)
			FY 2027	\$30,000	(T)
			FY 2028	\$30,000	(T)
			FY 2029	\$30,000	(T)
			FY 2030	\$30,000	(T)
			FY 2031	\$30,000	(T)
			FY 2032	\$30,000	(T)
			FY 2033	\$30,000	(T)
			AFTER FY 2033	<u>\$30,000</u>	(T)
			Total	\$270,000	
M-0392A SW	VARIOUS, LOCATIONS STATEWIDE, STATEWIDE MOBILITY FUNDING. FUNDING FOR HYDRAULICS, PRELIMINARY ENGINEERING FOR MISCELLANEOUS PROJECTS. ADD PROJECT BREAK AT THE REQUEST OF THE HYDRAULICS UNIT.	ENGINEERING	FY 2026	\$40,000	(T)
			FY 2027	\$40,000	(T)
			FY 2028	\$40,000	(T)
			FY 2029	\$40,000	(T)
			FY 2030	\$40,000	(T)
			FY 2031	\$40,000	(T)
			FY 2032	\$40,000	(T)
			FY 2033	\$40,000	(T)
			AFTER FY 2033	<u>\$40,000</u>	(T)
			Total	\$360,000	
STIP MODIFICATIONS					
HV-0001	VARIOUS, LOCATIONS STATEWIDE. CONSTRUCTION OF ELECTRIC VEHICLE SUPPLY EQUIPMENT ALONG NORTH CAROLINA'S ALTERNATIVE CORRIDORS AND NEVI PLANNING. ADD PRELIMINARY ENGINEERING AND CONSTRUCTION IN FY 26. THIS ACTION ADDS THESE PHASES TO THE 2026-2035 STIP.	ENGINEERING CONSTRUCTION	FY 2026	\$91,702,000	(NEVI)
			FY 2026	<u>\$100,904,000</u>	(NEVI)
			Total	\$9,202,000	

BURLINGTON-GRAHAM URBAN AREA MPO PROJECTS

STIP ADDITIONS OR MODIFICATIONS

TM-0069	BURLINGTON-GRAHAM URBAN AREA GOTRIANGLE. SYSTEMWIDE. OPERATING ASSISTANCE. METROPOLITAN PLANNING ORGANIZATION ADD PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS	FY 2026	\$408,150	(5307)
			FY 2026	<u>\$102,100</u>	<u>(L(M))</u>
			Total	\$879,600	
TM-0070	ORANGE COUNTY PUBLIC TRANSIT. SYSTEMWIDE. OPERATING ASSISTANCE AND PURCHASE OF CHARGING STATIONS. ADD PROJECT AT THE REQUEST OF THE MPO.	CAPITAL	FY 2026	\$409,000	(5307)
			FY 2026	<u>\$409,000</u>	<u>(L(M))</u>
			Total	\$818,000	
TO-5134	PART (PIEDMONT AUTHORITY FOR REGIONAL TRANSPORTATION) VARIOUS LOCATIONS STATEWIDE OPERATING ASSISTANCE. FEDERAL TRANSIT ADMINISTRATION SECTION 5307 (G&A FUNDS ALLOCATION). MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS	FY 2026	\$510,000	(5307)
			FY 2026	\$510,000	(L(M))
			FY 2027	\$510,000	(5307)
			FY 2027	\$510,000	(L(M))
			FY 2028	\$510,000	(5307)
			FY 2028	\$510,000	(L(M))
			FY 2029	\$510,000	(5307)
			FY 2029	\$510,000	(L(M))
			FY 2030	\$510,000	(5307)
			FY 2030	\$510,000	(L(M))
			FY 2031	\$510,000	(5307)
			FY 2031	\$510,000	(L(M))
			FY 2032	\$510,000	(5307)
			FY 2032	\$510,000	(L(M))
			FY 2033	\$510,000	(5307)
			FY 2033	<u>\$510,000</u>	<u>(L(M))</u>
			Total	\$8,160,000	
TO-5214	ACTA PUBLIC TRANSIT. OPERATING ASSISTANCE (5307@50/50) MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS	FY 2026	\$577,000	(5307)
			FY 2026	\$577,000	(L(M))
			FY 2027	\$577,000	(5307)
			FY 2027	\$577,000	(L(M))
			FY 2028	\$577,000	(5307)
			FY 2028	\$577,000	(L(M))
			FY 2029	\$577,000	(5307)
			FY 2029	\$577,000	(L(M))
			FY 2030	\$577,000	(5307)
			FY 2030	\$577,000	(L(M))
			FY 2031	\$577,000	(5307)
			FY 2031	\$577,000	(L(M))
			FY 2032	\$577,000	(5307)
			FY 2032	\$577,000	(L(M))
			FY 2033	\$577,000	(5307)
			FY 2033	<u>\$577,000</u>	<u>(L(M))</u>
			Total	\$9,232,000	

TA-6322	CITY OF BURLINGTON/LINK TRANSIT. CAPITAL FOR PEDESTRIAN IMPROVEMENTS, BUS SHELTERS, CONSTRUCTION, ENGINEERING AND DESIGN MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	CAPITAL/ CONSTRUCTION	FY 2026 FY 2026 Total	\$181,000 <u>\$46,000</u> \$227,000	(5339) <u>(L(M))</u>
TL-0029	CITY OF BURLINGTON/LINK TRANSIT. CAPITAL IMPROVEMENTS FOR TRANSIT VEHICLE. MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	CAPITAL	FY 2026 FY 2026 Total	\$235,000 <u>\$70,000</u> \$ 305,000	(5307) <u>(L(M))</u>
TA-6733	CITY OF BURLINGTON/LINK TRANSIT. VEHICLE REPLACEMENT, FIXED ROUTE AND PARATRANSIT VEHICLES. MODIFY THE PROJECT AT THE REQUEST OF THE MPO.	CAPITAL	FY 2026 FY 2026 Total	\$448,000 <u>\$140,000</u> \$588,000	(5307) <u>(L(M))</u>
NEW	CITY OF BURLINGTON/LINK TRANSIT. TRAINING ADMINISTRATIVE AND OPERATIONAL STAFF ADD PROJECT AT THE REQUEST OF THE MPO.	OPERATION/ TRAINING	FY 2026 FY 2026 FY 2027 FY 2027 FY2028 FY 2028 FY 2029 FY 2029 Total	\$30,000 \$6,000 \$10,000 \$2,000 \$10,000 \$2,000 \$10,000 <u>\$2,000</u> \$72,000	(5307) <u>(L(M))</u> (5307) <u>(L(M))</u> (5307) <u>(L(M))</u> (5307) <u>(L(M))</u>
NEW	CITY OF BURLINGTON/LINK TRANSIT. SECURITY ENHANCEMENTS ADD PROJECT AT THE REQUEST OF THE MPO.	OPERATIONS/ CAPITAL/ SECURITY	FY 2026 FY 2026 FY 2027 FY 2027 FY2028 FY 2028 FY 2029 FY 2029 Total	\$102,000 \$24,000 \$34,000 \$8,000 \$34,000 \$8,000 \$34,000 <u>\$8,000</u> \$252,000	(5307) <u>(L(M))</u> (5307) <u>(L(M))</u> (5307) <u>(L(M))</u> (5307) <u>(L(M))</u>
NEW	CITY OF BURLINGTON/LINK TRANSIT. SHOP TRUCK REPLACEMENT ADD PROJECT AT THE REQUEST OF THE MPO.	CAPITAL/ OPERATIONS	FY 2026 FY 2026 Total	\$96,000 <u>\$24,000</u> \$120,000	(5307) <u>(L(M))</u>
TO-6170	CITY OF BURLINGTON/LINK TRANSIT. OPERATING ASSISTANCE TO MAINTAIN CURRENT LEVEL OF SERVICE IN ADDITION TO SERVICE EXPANSION FOR WEEKEND SERVICE.	OPERATIONS	FY 2026 FY 2026 Total	\$1,728,000 <u>\$1,728,000</u> \$3,456,000	(5307) <u>(L(M))</u>

**MODIFY THE PROJECT AT THE REQUEST
OF THE MPO.**

TO-6812A	CITY OF BURLINGTON/LINK TRANSIT. ADA SERVICES	OPERATIONS	FY 2026	\$728,000	(5307)
			FY 2026	<u>\$183,000</u>	<u>(L(M))</u>
	MODIFY THE PROJECT AT THE REQUEST OF THE MPO.		Total	\$911,000	
TM-0046	CITY OF BURLINGTON/LINK TRANSIT.FLEET AND FACILITIES MAINTENANCE	CAPITAL	FY 2026	\$1,123,000	(5307)
			FY 2026	<u>\$279,000</u>	<u>(L(M))</u>
	MODIFY THE PROJECT AT THE REQUEST OF THE MPO.		Total	\$1,402,000	
TO-5220, TM- 0070, or NEW	ORANGE COUNTY PUBLIC TRANSIT. BUS STOP SIGNAGE, LOT IMPROVEMENTS, AND VEHICLE COMMUNICATIONS EQUIPMENT PROCUREMENT ORANGE COUNTY PUBLIC TRANSIT.	OPERATIONS/ CAPITAL	FY 2026	\$280,000	(5307)
			FY 2026	<u>\$70,000</u>	<u>(L(M))</u>
	ADD/MODIFY PROJECT AT THE REQUEST OF THE MPO.		Total	\$350,000	

SPOT 8.0 Report on Project Submittal Changes

Mr. De Jesus provided an overview of the SPOT Online, which is closed for submittals on September 30. Staff submitted all the projects approved by the Board with a few changes. Mebane's project for the Lowes Boulevard Extension (H230066) was submitted, as Division 7 clarified that the H172286 project does not need to be submitted because it was funded in the last cycle. The changes also included adjusting H230393 at Graham's request to modify the intersection improvement details, replacing the roundabout with access management improvements. The modernization improvements for NC 49 (Roxboro Street)/ Trollingwood Road and North Wilkins Road (H230566) were extended to encompass the south bridge. of US 70, in coordination with Division 7 Corridor Development Engineer recommendations. Additionally, two rail projects for track improvements near Graham were submitted (R250840 and R250841). Two transit projects for regional Bus Rapid Transit were also submitted: T250838 for the route between Mebane and Carrboro, and T250839 for the route between Winston-Salem and Mebane. The next steps will involve reviewing the local input point methodology this winter and spring, with the assignment of local input points in the summer and fall of 2026. Jean Hamilton asked about the region BRT, Montrena Hadley spotted an error regarding the August meetings minutes, members agreed to update the minutes to reflect Ms. Hadley's motion in August meeting for P8 projects.

AGENCY UPDATES

NCDOT Division 7 Engineer Report: Nishat Shah, provided two project updates from the Division 7 report, noted that right-of-way acquisition for the Graham Hotel Road (U-6014) project is complete. For UPD-84 and C62, approximately 90% of the right-of-way has been acquired, with one parcel remaining.

NCDOT Transportation Planning Division Update: Mr. Sung shared highlights from the TPD Newsletter. Johnson was appointed Secretary of the NCDOT on October 1, 2025. NCDOT is accepting Pedestrian Safety Project applications through November 14, 2025, with no local match required. The 1st Quarter 5303 Claim is due October 31, and FY27 Planning Fund Allocations are due November 14, 2025.

Transit Agency Updates: Peter Murphy shared updates about their Micro Transit Grant. They use ECOLane Software. ACTA shared ribbon cutting for new ACTA services to Graham and Haw River, which started on October 1.

Other Business: Mr. De Jesus provided updates on the FFY 2026 Call for Pedestrian Safety Projects and P9 Express Designs. Members discussed questions and updates.

ADJOURNMENT

There being no further business, Chair Bob Ward thanked the Board for its participation and. Mr. Hall made the motion to adjourn the meeting and was seconded by Jean Hamilton. The motion to adjourn the meeting carried unanimously, and the meeting adjourned at 6:06 pm. The next TAC meeting was scheduled for **January 20, 2025**.